



CITY OF LAREDO

ENGINEERING DEPARTMENT

Date: January 20, 2012

REQUEST FOR SUBMISSION OF QUALIFICATIONS FOR DESIGN OF PROJECT

**PROJECT: City of Laredo Community Development Block Grant Project 43
Sidewalks District V (34.50 Blocks)**

The City of Laredo will solicit and receive statement of qualifications until Monday February 6, 2012 at 4:00 p.m. from qualified firms interested in providing professional services surveys, design, and preparation of plans and specifications for the above referred project.

SCOPE OF SERVICES

Scope of services include, but are not limited to:

Limited site surveys to determine feasibility of the project, design and preparation of plans and specifications for the above sidewalk project, to include generally four (4) feet wide sidewalks, utilities adjustments and modifications of driveways as required, all to ADA specifications and to federal, state, and city standards. Professional services also include limited construction supervision, assisting in bidding process, review of contractor's submittals/invoices, and assisting in project close out.

List of Streets attached.

STATEMENT OF QUALIFICATIONS

The statement of qualifications shall include:

1. Firm name, address, phone number, and persons to contact regarding the statement of qualifications. Include names of sub-consultants, addresses, and contact person.
2. Qualifications and recent experience of the firm and key personnel relative to the performance of similar services comparable to the proposed project with dates of project, and information regarding cost over-runs on previous projects. Provide Chart A, attached.
3. List of in-state references including the name, address and phone numbers of the persons closely associated with the firm's prior similar park project performances.
4. Availability to commence services immediately after successfully negotiating a contract for services, and to complete said services within the period specified after award of contract.

5. Familiarity with the geographical area of the project.
6. Brief summary report of your approach and the factors you will consider in accomplishing the project.
7. Dollar amount of contracts awarded to you by City of Laredo during the year prior to date of this RFQ.

CRITERIA TO BE USED IN EVALUATING

The following criteria will generally be used in evaluating consultant's submitting proposals:

1. Capability to perform all or most of the services required for the immediate and future projects.
2. Recent experience in projects comparable to the proposed project with date of completion or status of project.
3. Reputation for personnel and professional integrity and competence
4. Professional background and caliber of key personnel.
5. Current workload.
6. Capability to meet schedules and deadlines.
7. Capability to complete projects without having major cost escalation or overruns.
8. Qualifications and experience of outside consultant's regularly engaged by the consultant under consideration.
9. Quality of projects previously undertaken.
10. Familiarity with the geographic location of the project.
11. Capability of a branch office to perform independently of the home office when being considered or, conversely, its capability to obtain necessary assistance from the home office.

Interested consultant firms should submit **Seven original** copies (No faxes or e-mails) of a brief statement of qualifications consisting of the minimum number of typewritten pages sufficient to provide necessary information to:

**City Engineering Department
Rogelio Rivera, P.E., City Engineer
1110 Houston Street; 2nd Floor
Laredo, Texas 78040
(956) 791-7346**

Firms submitting interest statements should be ready to negotiate a professional services fee within five (5) days after notifications of recommendation for award.

Questions regarding the project should be directed to Mr. Rogelio Rivera, P.E., City Engineer at (956) 791-7346.

Complete Request for Statement for Qualifications for the above mentioned project is available at the City of Laredo official web site at www.laredotexas.gov or by calling the City of Laredo Engineering Department, located at 1110 Houston Street, at (956) 791-7346.

Sidewalks District V Project 43

No.	Street Name	From	To	Side	No. of Blocks
1	Eistetter St.	Sanders Ave.	Marcella Ave.	South	1.00
2	Bustamante St.	Monterrey Ave.	Sander Ave.	South	1.00
3	San Carlos St.	Barcelona Ave.	Valencia Ave.	South	1.00
4	San Carlos St.	Valencia Ave.	McDonell	South	1.00
5	San Carlos St.	McDonnell Ave	Monterrey Ave	South	1.00
6	San Carlos St.	Monterrey Ave	Sanders Ave	South	1.00
7	San Pedro St.	San Francisco Ave.	Barcelona Ave.	North	1.00
8	San Pedro St.	Sanders Ave.	Marcella Ave.	South	1.00
9	Olive St.	San Francisco Ave.	Barcelona Ave.	North	1.00
10	Olive St.	Valencia Ave.	McDonell Ave	North	1.00
11	Olive St	McDonell Ave	Monterrey Ave.	North	1.00
12	Olive St.	Sanders Ave.	Marcella Ave.	North	1.00
13	Travis St.	Monterrey Ave.	Sanders Ave.	North	1.00
14	Valencia Ave.	San Pedro St.	San Carlos St.	West	1.00
15	McDonell Ave.	San Jose St.	Travis St.	West	1.00
16	McDonell Ave.	Bustamante St.	Eistetter St.	West	0.50
17	Sycamore Ln.	578B	583A	½ circle	3.00
18	Popular Ln	560B	562A	½ circle	2.00
19	Pine Crest Ct.	551B	553A	½ circle	1.00
20	Linden Ct.	421A	421B	½ circle	0.50
21	Palm Ave.	Ponderosa Dr.	Calton Rd.	½ circle	2.50
22	Sagebrush	441B	444A	½ circle	1.50
23	Mesquite Ln.	429A	447B	½ circle	1.50
24	Larch Pl	451B	452A	½ circle	1.00
25	Whiteoak Ln	541A	544A	½ circle	1.00
26	Lilac Pl.	458B	460A	½ circle	1.00
27	Sequoia Ln	527A	526B	½ circle	1.00
28	Teakwood Ln	515A	516A	½ circle	0.50
29	Magnolia Ln	501B	505A	½ circle	2.00
30	Walnut Cr	493A	494A	½ circle	0.50

TOTAL 34.50